

**DOCUMENTS REQUIRED FOR CATEGORIES OF SERVICES
PROVIDED DURING ACCESS JAMAICA BUSINESS EXPO - TORONTO**

PLEASE NOTE:

- 1. If passport is lost/stolen, a police report is required. Otherwise, the application for the replacement has to be made directly with the Consulate General of Jamaica, Toronto.**
- 2. Laminated documents will not be accepted**
- 3. All required documents must be presented, in order for your application to be accepted for processing**
- 4. We will accept only cash or International Money Order (no card payments will be accepted)**
- 5. We will only accept the long-format birth certificate, which has all the required details at birth to support the application processes**

PASSPORT APPLICATIONS

- Completed "Application form"
- Two (2) identical colour photographs one of which should be certified by the same authorized person who signs Section "G" of the application form
- Last issued Jamaican Passport (for passport renewals only)
 - If passport is damaged, the application will be treated as a "replacement" and not "renewal"
- Original Birth Certificate
- Original Marriage Certificate (if married)
- Adoption Register (where applicable)
- Decree Absolute (for divorcee)
- Deed Poll (if name change)
- Certificate of Naturalization from Jamaica (if born outside of Jamaica)
- Certification of Citizenship (if born outside of Jamaica)
- Valid form of Identification (e.g. current passport, driver's licence)
- If applicant is 18-years or older without a valid identification, a "Declaration of Identity" is to be completed by their parent/older sibling. Parent/older sibling must appear in person and provide the following:
 - A valid identification of themselves
 - An original birth certificate (which must prove their relation to the applicant)
- If applicant is minor, parent/legal guardian must accompany applicant and provide their ID and proof of legal guardianship
- If application is being submitted by someone other than the parent/legal guardian:
 - application must be accompanied by a "letter of consent", signed by parent/legal guardian and notarized by a notary official
 - individual submitting the application on behalf of the parent/legal guardian must have a valid identification

UNCONDITIONAL LANDING

- Completed "Application form"
- Original Birth Certificate
- Original Marriage Certificate (if married)
- Adoption Register (where applicable)
- Decree Absolute (for divorcee)
- Deed Poll (if name change)
- Certificate of Naturalization (issued by Jamaica)
- Current/ valid passport for applicant
- Parents/grandparents birth certificate or Jamaican passport/Citizenship certificate (Unconditional landing by Descent only)

CITIZENSHIP APPLICATIONS

- Completed "Application form"
- Two (2) identical colour photographs
- Original Birth Certificate
- Original Marriage Certificate (if married)

- Adoption Register (where applicable)
- Decree Absolute (for divorcee)
- Deed Poll (if name change)
- Valid form of Identification (passport/driver's licence)
- Parent's/grandparent's birth certificate/ Parent's/grandparent's Jamaican passport/
Parent's/grandparent's Citizenship certificate (for Descent applications only)
- Parents/grandparents marriage certificate/Divorce decree (for Descent applications only) – if applicable
- If application is being submitted by someone other than the parent/legal guardian:
 - application must be accompanied by a "letter of consent", signed by parent/legal guardian and notarized by a notary official
 - individual submitting the application on behalf of the parent/legal guardian must have a valid identification